

## Kim Friends - TN State E-Rate Coordinator

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**From:** Gina Sons <gsons@grundyk12.com>  
**Sent:** Monday, October 24, 2016 1:02 PM  
**To:** Kim Friends - TN State E-Rate Coordinator; athayer@tennsec.com; Beth McConnell  
**Subject:** Re: URGENT - No Form 486 for 2015/2016 approved funding  
**Attachments:** 486 filed Oct2016.pdf; 486 filed Oct2015.pdf

I am attaching copies of Form 486 that I filed today and also Form 486 that I filed last October (2015) for Ben Lomand. The Form 471 numbers are different. I had to cancel one of the forms and evidently I cancelled the wrong one. Also, I can't bring up that info in the EPC portal. I am so confused with this new portal and when I call help line, the representatives can't see the screen that I see.

Gina

On Thu, Oct 20, 2016 at 3:21 PM, Gina Sons <[gsons@grundyk12.com](mailto:gsons@grundyk12.com)>  
Thank you so much for all your help. I will get right on this asap

It appears that Grundy County incorrectly filed a timely Form 486 for Form 471 application number 1011299 which was actually cancelled prior to issuance of the FCDL. This was clearly an error on the part of Grundy County and the primary reason relief is being sought.

Gina

On Thursday, October 20, 2016, Kim Friends - TN State E-Rate Coordinator <[kfriends@tennsec.com](mailto:kfriends@tennsec.com)> wrote:

Gina,

Enjoy your break – a few days one way or the other isn't going to make much a difference but what you need to do when you get back is file a Form 486 for the FRN noted on the attachment that I sent to you....using the instructions that I sent.

Please let us know if you have any questions.

We will be training all day on Monday in West, TN but will do what we can to help while we're out and about.

Be sure to cc Beth and Audra if you email so they can help you if I'm tied up.

*~Kim*

Kim Friends



Tennessee State E-Rate Coordinator

**(855) 45-ERATE**



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**From:** Gina Sons [mailto:gsons@grundyk12.com]  
**Sent:** Thursday, October 20, 2016 2:59 PM  
**To:** Kim Friends - TN State E-Rate Coordinator <kfriends@tennsec.com>  
**Subject:** Re: URGENT - No Form 486 for 2015/2016 approved funding

We are on fall break until monday. Im almost certain that I have a funding commitment letter on ben lomand. If so, will that help me? I also requested extension two weeks ago because I was having to go thru the 498 process. I will certainly get on this monday morning. Thank you!

On Thursday, October 20, 2016, Kim Friends - TN State E-Rate Coordinator <kfriends@tennsec.com> wrote:

Gina,

I hope that all is well with you. I have been pulling reports for 2015/2016 funding throughout Tennessee and I think I have some bad news for Grundy County ☹

It looks like there was no Form 486 filed for your approved 2015/2016 funding for Voice Services with Ben Lomand. Please see attached. Now, if you did not receive any services from Ben Lomand in 2015/2016, you can stop reading this email and carry on...however, if you did receive services, please pay careful attention to the communication below.

The Form 486 is the form in the E-Rate process that notifies USAC that your services have begun and authorizes them to pay invoices related to those services.

The deadline for Form 486 is 120 days from the date your services begin OR, 120 days from the date of your Funding Commitment Decision Letter, whichever is LATER.

Since your FCDL was issued on 10/1/2015, your Form 486 deadline was 120 days from that date (approximately the end of January, 2016). You also would have received an "Urgent Reminder Letter" from USAC sometime in February or March that notified you that your deadline had passed but granting you a 20 day timeframe in which to still submit your Form 486 with no penalty.

The penalty for a LATE Form 486 is that USAC will adjust your Service Start Date ("SSD") to 120 days earlier than the date that your Form 486 is certified. The SSD is the first date for which USAC will provide discounts on eligible services received.

At this stage, the only option you have to try to salvage any of the \$52k+ is to file a Form 486 IMMEDIATELY for these funding requests and let USAC adjust your "Service Start Date" (SSD) to 120 days prior to the date your 486 is certified...making your SSD approximately the end of June, 2016.

When you prepare the Form 486, be sure to put a service start date of July 1, 2015 (which is the first day of the 2015/2016 funding year) and let USAC make the adjustment to the SSD. Once you receive the 486 Notification Letter (in your EPC portal), you can then **APPEAL** the SSD adjustment. Given all of the confusion with the new portal that is going on, I am hopeful USAC will be granted some leeway to approve appeals of this nature. If not, you can always go to the FCC on appeal if USAC denies you.

I'm sorry to be the hearer of bad news, but please let us know if you have any questions or need any help to get your 486 submitted and certified right away!

*~Kim*

Kim Friends



Tennessee State E-Rate Coordinator

**(855) 45-ERATE**



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